



**STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL ENGINEERS AND SURVEYORS**  
77 SOUTH HIGH STREET SUITE 2472  
COLUMBUS, OHIO 43215  
PHONE 614-466-3651 WWW.PEPS.OHIO.GOV

## CREATING AN ACCOUNT

To begin the process of creating/registering your account in eLicense Ohio, the new licensing portal can be accessed at [https://elicense.ohio.gov/OH\\_HomePage](https://elicense.ohio.gov/OH_HomePage)



Click on the

LOGIN / CREATE YOUR ACCOUNT

From here you will have two options as a New User in the licensing portal.

**New Users**

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**Create a New Account**

Register here for a new [eLicense.Ohio.gov](https://elicense.ohio.gov) account.

If you currently have a license or previously applied for a license or certificate in Ohio and do not have a login through this portal, please select "I have a License".

If you currently do not have a license or have not previously applied for a license or certificate in Ohio, please select "I don't have a License".

Do you need help registering? [Click here](#)

If you have a current license, a license that has been active any time since January 1, 2014, or an application approved by the board in the last five years, you will use the  button.

Everyone else will use the

## FOR EXISTING APPLICANTS AND LICENSEES

Complete the registration by entering the following:

- Social Security Number
- Security Code (this will be sent to you or can be obtained by clicking on **OBTAIN SECURITY CODE**)
- Date of Birth
- Email
- Create a password (password requirements will be checked off as each requirement is met while entering)

Then click on

**SUBMIT**

### Existing License

Register here for a new eLicense.Ohio.Gov account associated with your existing Ohio professional licenses. In the event you do not have the required security code, click the "Obtain Security Code" button.

Your social security number is required for accurate identification under federal and state child support enforcement law (42 U.S.C. §666 and §3123.50, O.R.C.)

Need help registering? Click here

\* Social Security Number   I don't have a Social Security Number

\* Security Code  **OBTAIN SECURITY CODE**

\* Date of Birth

\* Email

\* Password  \* Confirm Password

\* Password  \* Confirm Password

**Password must contain:**

- More than 10 Characters
- 1 Uppercase Letter
- 1 Lowercase Letter
- 1 Number
- 1 Special Character (e.g. \$%^@#)

**Password must not contain:**

- User's First and/or Last Name

Legal Information: Ohio public records law requires state agencies, boards, and commissions to disclose most documents and records, including electronic records. Therefore, information submitted through this web site may be subject to disclosure pursuant to a public records request unless the information is made confidential or otherwise exempted from disclosure pursuant to state or federal law. Please be aware that for public records, Ohio law requires us to disclose the records despite your requests to keep information confidential.

**SUBMIT**

## NEW USERS WILL COMPLETE THE FOLLOWING

Complete the registration by entering the following information:

- First and last name
- Social Security number
- Date of Birth
- Email Address
- Create a password (password requirement will be checked off as each requirement is met while entering)

Then click on

**SUBMIT**

### New License

Register here for a new eLicense.Ohio.Gov account as a new licensee.

Your social security number is required for accurate identification under federal and state child support enforcement law (42 U.S.C. §666 and §3123.50, O.R.C.)

Need help Registering? Click here

\* First Name  Middle Name

\* Last Name

\* Social Security Number   I don't have a Social Security Number

\* Date of Birth

\* Email  \* Confirm Email

\* Password  \* Confirm Password

\* Password  \* Confirm Password

**Password must contain:**

- More than 10 Characters
- 1 Uppercase Letter
- 1 Lowercase Letter
- 1 Number
- 1 Special Character (e.g. \$%^@#)

**Password must not contain:**

- User's First and/or Last Name

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**SUBMIT**